

JS/09/11

2 September 2009

Dear Colleague

TEACHER WORKLOAD

The SNCT has approved the Teacher Workload Report prepared by the Review of LNCTs Working Group. The Report is appended and has been drawn from responses received from LNCTs on initiatives that they are undertaking in relation to managing teacher workload. The Report provides advice and shares best practice regarding the management of workload.

The SNCT recognises that there are still issues to be addressed by LNCTs regarding teacher workload and the SNCT will continue to monitor activities in this regard, offering both advice and support in order to assist with any workload issues that may arise.

As the Report states, each LNCT should develop a workload action plan. LNCTs should also develop mechanisms to keep the plan under review and to report the plan and review mechanism to the SNCT.

This Report should be placed on the agenda of your LNCT for discussion and action.

Yours sincerely

Tom Young (Employers' Side) Drew Morrice (Teachers' Panel) Stephanie Walsh (Scottish Government)

Joint Secretaries

To: LNCT Joint Secretaries

Cc: Chief Executives

Directors of Education Directors of Personnel Directors of Finance