

13 February 2008

Ref JS/08/06

Dear Colleague

DAILY RATE FOR TEACHERS HOLDING PROMOTED POSTS ON AN ACTING UP BASIS

The Conditions of Service Working Group has considered payment for teachers who act up temporarily into a promoted post.

The daily rate for a teacher who acts up on a daily basis should be 1/261 of the salary for that post. In addition, the teacher who acts up on a daily rate should receive a daily rate at .3385 for holiday pay of the salary for that post.

The calculation should be based on deducting the daily rate and holiday rate of the substantive salary from the daily rate and holiday rate of the acting up salary.

Where an acting up appointment will extend for a fixed term councils may make arrangements to pay acting up staff in accordance with procedures for other fixed term contracts and in line with the requirements of Part 2 of the SNCT Handbook of Conditions of Service.

Yours sincerely

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