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**MIDLOTHIAN NEGOTIATING COMMITTEE FOR TEACHERS  
ON TRACK WITH LEARNING**

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**To all Head Teachers and Teacher Union Reps 10 September 2014**

Dear Colleagues

**On Track with Learning**

The MNCT is committed to negotiating ways of managing teacher workload in Midlothian.

In relation to planning and tracking progress through the experiences and outcomes of Curriculum for Excellence, 7 schools in Midlothian are piloting the use of 'On Track with Learning' because it may reduce teacher workload. One of the potential benefits of OTWL is that it may help reduce teacher workload.

These schools are:

- Cuiken PS
- Tynewater PS
- St David's PS
- Hawthornden PS
- Lawfield PS
- St Margaret's PS
- St David's HS

The pilot will run from August to December. There will be training for pilot schools in August and September, after which teachers within pilot schools will volunteer to take part on a variety of levels:

- Not using OTWL
- Planning 1 curricular area with OTWL
- Planning 1 curricular area plus IDL with OTWL
- Planning all curricular areas with OTWL

It has been agreed by the MNCT that there will be an evaluation of this pilot work in December 2014 and evaluation questions have already been formulated for this purpose.

MNCT Joint Secretary  
Sonia Kordiak

Peter McNaughton  
MNCT Vice Convenor

## OTWL EVALUATION QUESTIONS

Please indicate the extent of your usage of OTWL:

All planning

1 curricular area

1 curricular area plus IDL

1. How easy has it been to access OTWL from school?

Very easy

Not easy at all

Variable

2. How easy has it been to access OTWL from home?

Very easy

Not easy at all

Variable

3. How fast on average is it to access it?

Less than 5 mins

More than 5 mins

4. Have you experienced any technical issues?

If yes, please describe your technical issues and their frequency.

5. How long have you spent on planning via OTWL on average a week?

6. Does it duplicate any planning you are also doing on paper?

7. What benefits has it brought to your planning?

8. What drawbacks has it brought to your planning?

9. Did you find OTWL user-friendly?

10. Would it be easier for you to continue using OTWL or revert to your previous method?

11. Any other comments?