



02/07/2015

LNCT/15/07
Job Profile Teacher

Dear Colleague,

Attached is the LNCT agreed job profile for to be used in all job adverts. Any proposed change must be agreed by LNCT.

Yours sincerely

LNCT Joint Secretaries

Margaret Mackay (Education & Children's Services)

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May 2015

1. JOB IDENTITY

Post Title:	Teacher	Service:	Education & Children's Services
Section:	Education	Grade:	In line with national SNCT agreement
Reports to:	Head of Teacher / Depute Head Teacher / Principal Teacher		

2. JOB PURPOSE

- Deliver quality education to assigned pupils and contribute, within collegiate ethos, to the professional life of the school in relation to pupils, staff and appropriate external bodies within the agreements of the Local Negotiating Committee for Teachers and the Scottish Negotiating Committee for Teachers

There is a responsibility for the post holder to demonstrate a commitment to quality service delivery through continuous improvement for the benefit of the Service and the organisation.

3. CORE RESPONSIBILITIES / DUTIES

- Deliver quality learning and teaching in accordance with 3-18 curriculum guidelines and Aberdeenshire Council policy and guidelines
- Manage and organise classes through planning and preparing for teaching and learning
- Develop the attainment and achievement of all pupils by promoting positive outcomes and wider achievement for a diverse range of pupil
- Promote equality of opportunity and ensure a commitment to inclusive education, recognise and respect the views of young people
- Assess, record and report on the work of pupils' progress to inform a range of teaching and learning approaches
- Prepare pupils for examinations, where required, and assist with their administration
- Participate in the professional and collegiate work of the school
- Contribute to the formation and implementation of school and departmental curriculum and improvement plans
- Support the health, safety and wellbeing of young people in the school
- Operate within Aberdeenshire Council's framework for Quality Assurance and Development

4. QUALIFICATIONS AND TRAINING

- Essential:**
- Registered with GTC Scotland
 - Participation in professional update

- Desirable:**
- Competent in the use of ICT including application to learning and teaching

5. EXPERIENCE

- Essential:**
- Involvement in whole school developments and the wider life of the school

- Desirable:**
- Experience of mentoring or coaching student or probationary teachers

6. KNOWLEDGE AND SKILLS

- Essential:**
- Knowledge of current planning and assessment procedures, and good understanding of national and local curriculum policies
 - Able to work effectively as part of a team, be adaptable and be able to communicate well orally and in written form
 - Able to create a motivating, learning environment and programmes of work, which take account of individual pupil needs, and be committed to working collegiately and in partnership with parents

- Desirable:**
- Competent in the use of ICT, including application to learning and teaching

7. ADDITIONAL REQUIREMENTS

Criminal Records check for Employment	<p>This post requires one of the following checks.</p> <p>Basic, Standard, or Enhanced This post requires a Disclosure Check and where applicable, an Overseas Criminal Record Check. A confirmed offer of employment and commencement in the post will be subject to the outcome of both these pre-employment checks being deemed satisfactory.</p> <p>PVG Children and / or Protected Adults This post is regulated work with children and/or protected adults under the Protection of Vulnerable Groups (Scotland) Act 2007. The preferred candidate will be required to join the PVG Scheme or undergo a PVG Scheme update check. Where applicable, this post also requires an Overseas Criminal Record Check. A confirmed offer of employment and commencement in the post will be subject to the outcome of both these pre-employment checks being deemed satisfactory.</p>
Driving Compliance	Not applicable to this Post.
Politically Restricted	Not applicable to this Post.
Work Smart	This position is designated as a ' Fixed ' post as detailed on the Worksmart website - http://worksmart.aberdeenshire.gov.uk/