

JS/15/55

4 August 2015

Dear Colleague

National Payroll Specification (DRAFT)

At the meeting of the SNCT Conditions of Service Working Group on 29 April 2015 a version of the above document was agreed to go to a future meeting of the SNCT.

Prior to this being able to be finalised in an SNCT Agreement there are the following outstanding issues:

1. Discussions with payroll system providers.
2. Discussions with the Scottish Public Pensions Agency.
3. Agreed rewording to some paragraphs within the SNCT handbook.

The Joint Secretaries will arrange for all 3 issues to be taken forward. However, in order to facilitate item 1 we require each authority to write to their payroll provider and ask they contact Tom Young (tomy@cosla.gov.uk) and Angela Smith (asmith@eis.org.uk) to advise the SNCT of representatives of their organisation who could attend a meeting with SNCT representatives with regards the final specification.

When writing to your provider we would appreciate if you would copy Tom Young (tomy@cosla.gov.uk) and Angela Smith (asmith@eis.org.uk) in order we can update our database of the various systems in use.

To assist you with this request the SNCT has drafted a standard letter to be issued to your provider.

The Joint Secretaries would be obliged if you would forward this communication to the relevant officer within your organisation who can ensure this request is actioned.

Thank you for your cooperation.

Yours sincerely

Tom Young (Employers' Side)
Drew Morrice (Teachers' Panel)
Stephanie Walsh (Scottish Executive)

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Dear xxxxxx,

Scottish Negotiating Committee for Teachers and Associated Professionals (SNCT) – National Specification for Pay Calculations

The SNCT has recently agreed a final National specification for the calculation of teachers pay and corresponding allowances.

The SNCT Joint Secretaries have asked local authorities to write to their payroll system provider to give details of a representative of that organisation who the Joint Secretaries can meet with to go over details of the specification.

I would therefore be obliged if you could email these details to, Tom Young (tomy@cosla.go.uk) and Angela Smith (asmith@eis.org.uk) as soon as possible.

SNCT representatives are looking to organise an early meeting in order that a consistent approach can be adopted by all Scottish local authorities which will ensure teachers conditions of service are being adhered to.

Thank you for your assistance in this matter.