



JNCT 19-02

JOINT NEGOTIATING COMMITTEE FOR TEACHERS

ANNUAL LEAVE & SCHOOL CLOSURE DAYS

Allocation of leave and closure days

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1.0 INTRODUCTION

The working year for teachers and music instructors consists of 195 days of which 190 days coincide with the school year for pupils with the remaining five days being worked on duties as planned by the council. Teachers and music instructors are entitled to 40 days leave per year.

Within the leave year, the balance of days beyond the working year (195 days) and the annual leave entitlement, excluding Saturdays and Sundays, are allocated as days of school closure.

2.0 ALLOCATING ANNUAL LEAVE DAYS

The annual leave year for teachers and music instructors begins at the start of the school year and concludes the day prior to the start of the following school year. The SNCT handbook prescribes how the 40 days leave should be allocated. Part 2, Section 5.2 of the SNCT handbook states:

“The normal pattern of annual leave will be determined by the council, after consultation with the teacher trade unions recognised by the council. It is recommended that annual leave given in full weeks and is set as follows – Autumn Holiday 5 days, Festive Holiday 10 Days, Spring Holiday 10 days, Summer Holiday 15 days (to include the final week of the holiday period).”

3.0 ALLOCATING SCHOOL CLOSURE DAYS

The remaining 25 days (increasing to 26 days in a leap year) are assigned as school closure days. Part 2, Section 5.5 of the SNCT handbook states:

“Within the leave year, the balance of days beyond the working year... the annual leave entitlement, excluding Saturdays and Sundays, shall be days of school closure.”

4.0 PROCEDURE FOR SETTING LEAVE AND CLOSURE DAYS

Part 2, section 5.6 of the SNCT handbook states:

“Within each council the placement of the 40 days annual leave within the school holiday periods shall be determined by the council’s [JNCT]. The [JNCT] shall allocate the leave days in a broadly proportionate manner across the four main school holiday periods (Autumn, Winter, Spring and Summer). The balance of days within the school holiday periods shall be days of school closure.”

East Ayrshire Council will consult with the teaching unions, parent councils and staff prior to seeking Cabinet approval. Leave will be allocated as directed by the SNCT handbook with the remaining days being assigned as school closure.

12.0 REVIEW

This agreement will be reviewed annually to ensure compliance with the provisions of the SNCT handbook.

