

Scottish Negotiating Committee for Teachers

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Dear Colleague

ACCESS TO THE JOB SIZING TOOLKIT

You will recall that on 26 June 2003 the Joint Secretaries wrote to all local authorities highlighting the importance of retaining the partnership approach to job sizing. The issue of equal access to the job sizing toolkit for teachers' side job sizing co-ordinators continues to be an issue raised with the Teachers' side Joint Secretary. As Joint Chairs of the SNCT we have therefore given further consideration to parity of access to the job sizing toolkit.

As you are aware the SNCT now has ownership of the job sizing toolkit and although a copy of the toolkit was sent to a senior manager of every council it was never the intention to deny the teachers' side job sizing co-ordinator access to the toolkit.

We hold the view that the continuation of the partnership working arrangements which underpinned the original job sizing exercise are important in maintaining quality, effectiveness and transparency of the process. This requires parity of access for both sides at local level. We ask, therefore, that you ensure that the Teachers' Side job sizing co-ordinators have equality of access to this toolkit for resizing existing posts or sizing new posts. Councils currently operating in this way report that this has served to build local confidence in the job sizing toolkit and we trust that you will make appropriate arrangements locally to comply with the terms of this letter.

Yours sincerely

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Joint Chair
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MALCOLM MACIVER
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PHILIP RYCROFT
Joint Chair
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To: Chief Executives
Directors of Education
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