

JS/08/09

03 November 2008

Dear Colleague

ACCRUAL OF LEAVE AT TERMINATION OF EMPLOYMENT

We draw your attention to paragraph 5.3 of the SNCT Handbook:

Termination of Employment

5.3 Where a teacher or music instructor leaves the employment of a council, the leave entitlement is the number of days leave accrued within the school session less the number of days leave already taken. Where any balance of leave cannot be taken, the teacher or music instructor will be paid in lieu of leave accrued.

This paragraph replaces the advice given in previous Joint Secretaries' Letters on the issue of 'Application of SNCT/26 to Teachers Retiring From Service' (last issued 10 May 2007). As prescribed in 5.3 the leave entitlement is the number of days accrued within the school session and not from the start of the leave year. Therefore, the Joint Secretaries letter of 10 May 2007, no longer applies.

If you require any further information please contact us.

Yours sincerely

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